**Meeting\_4 Agenda- Diagram discussion and distribution**

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| DATE | LOCATION |
| 24th February 2020 | Room 202, GICT Building |
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| TIME | TITLE |
| 09:00 AM | Diagram discussion and distribution |

AGENDA DETAILS

1. **Discussion on which diagrams are required**
   * + List down the number of diagrams which will be documented
2. **Discussion on each diagram, including the scenarios decision**
   * + Listing down every scenario which would be considered in the diagram

1. **Divide the diagram creation between team members**
   * + Divide which team members would be doing which diagrams

SCHEDULE

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| **TIME** | **CONTENT DESCRIPTION** |
| 09:00 to 09:05 am | Attendance; Call to Order |
| 09:05 to 9:40 am | Discussion on diagrams (which diagram are required) |
| 09:40 to 11:00 am | Discussion on each diagram |
| 11:00 to 11:30  am | Distributing diagram among team members |
| 11:35 am | Adjournment |

**Next Meeting Date:** 1st March, 2020